

**GORDON-WASCOTT EMS**  
**REGULAR BUSINESS MEETING 1/22/2025**

PRESENT: BETTY E, JIM B, ELIZABETH T, KELLY K, JEFF D, BRIAN E, JAYNE R, MELISSA H, TIM K, IRENE B, BRETT B, MIKE C, JAMIE K

CALL TO ORDER @ 1803 BY BETTY E

APPROVAL OF MINUTES MOTION BY BRIAN / JIM ©

DIRECTOR

- PLEASE PUT THE COT AND THE AMBULANCE BACK TOGETHER AND CLEAN UP THE RIG.
- NEW NEEDLES ON THEIR WAY AND SYRINGES WITH SALINE

GUEST SPEAKER / NEW MEMBERS – VIKIE ( BASIC)

TOWN BOARD

- Craig Glembiewski (GORDON) – NONE
- Chuck Youngquist (WASCOTT) –NONE

OLD BUSINESS

- ADVISORY TEAM UPDATE
  - NEXT MEETING IN FEBRUARY
- QA FOR THE YEAR WHAT WE WILL BE TRACKING
  - VITALS, MED DOCUMENTATION ( DATE, TIME, LOT#, EXP. DATE), FACE SHEET AND SOCIAL SECURITY
- SCHEDULING FOR SHIFTS
  - BASIC, EMR AND ADVANCED.

NEW BUSINESS

- FEBRUARY EVENTS
  - FEB 8 VEIW POINT RACES ON THE FLOWAGE
    - NEED 1 PERSON TO 1ST RESPOND 11-4 ISH
- BIRKIE
  - FEB 21ST-22
    - NEED 2 MAN CREW FOR FRIDAY AND SATURDAY
- SAP UPDATES
  - BETTY IS WORKING ON IT

INVENTORY

- DISCUSSION ON INVENTORY CONTROL
  - FILL OUT A BLUE SHEET PLEASE DO NOT MOVE THINGS AROUND INT EH INVENTORY ROOM!

## MAINTENANCE

- 414
  - BRIAN REPORTS THAT 414 HAS OPTICON.. YOU WILL USE IT TO OPEN UP THE DOORS AT ESSENTIA DULUTH. SWITCH IS LEFT OF THE RADIO
- 415
  - STILL HAS ENGINE LIGHT ISSUES

## TRAINING

JANUARY CPR REFRESHER

FEBRUARY EMERGENCY MEDICATIONS REVIEW AND IV ADMINISTRATION

## FIRE DEPARTMENTS

- MIKE C (GORDON) -
- (WASCOTT) -

## EQUIPMENT & SUPPLIES

CLOSED SESSION ( TO DISCUSS AMBULANCE RUNS)

ADJOURNMENT MOTION MADE BY MEL/ELIZABETH © @1831

DRAFT SUBMITTED BY IB