

TOWN OF GORDON

REGULAR TOWN BOARD MEETING

Tuesday, February 13, 2024 - 6:30 pm Gordon Town Hall

MINUTES - APPROVED



Chair Jen Knutson called the meeting to order at 6:30pm.

- A. **Call to order/ Roll Call** - Chair Jen Knutson, Supervisor Cody Eagle, Supervisor Craig Golembiewski, Treasurer Justin Flamang, Clerk Denise Wohlbier and 16 interested citizens were in attendance.
- B. **Pledge of Allegiance** - Recited
- C. **Consent Agenda** –
 - a) Adopt Agenda, Motion to adopt Craig Golembiewski, 2nd Cody Eagle, motion approved.
 - b) Approve Town Hall Regular Meeting Minutes for January 12, 2024, Motion to approve Craig Golembiewski, 2nd Jen Knutson, motion approved.

Treasurer's Report for February 2024: Justin Flamang, Treasurer – Treasurer report.

<u>February 2024</u>	<u>Checking Account</u>	<u>Money Market</u>	<u>Savings Account</u>	<u>GGND Account</u>
Beginning Balance-Amended	\$65,491.38	\$100,887.30	\$4,308.37	\$16,618.97
Checks Written	(\$207,791.72)			
Deposits	\$105,712.04	\$791,924.49		
Voided Checks	-			
Transfer MM	\$150,000.00	(\$150,000.00)		
Interest	\$.70	\$190.26	\$0.90	\$0.08
Outstanding checks	(\$36,615.95)			
Ending Balance	\$76,796.45	\$743,002.05	\$4,309.27	\$16,619.05

D. Department & Representative Reports:

EMS: Betty Ebert, EMS Director : 6 calls Gordon, 3 calls Wascott. Year total of 195 calls, were correct from January 9, 2024

Cemetery: Not in attendance.

Public Service Officer: Jamie Kuffel : 6 calls for service.

Fire Dept: Mike Chmielecki-Fire Chief October: 5 medicals and 1 car fire, and 1 mutual add structural fire.

Highway Dept: Resubmitted the Pit Reclamation Plans for the second time should be getting approved.

Ordered road signs for all the ones that got stolen and brushing getting done.

County Board Supervisor: Mary Lou Bergman reporting for Douglas County. Meeting date changes.

Historical Society: Not in attendance

GGND: Had a meeting on February 4th went over what they want to do for the year. They also have 2 new members. Next meeting is March 3rd. Question was asked if there was going to be a theme to the parade there is not going to be a theme to the parade this year. Going to be putting information on the website.

E. **Public Comments:** Please be advised Per Sec 19.84(2), comment and announcements will be received from the public. Comments are to be directed to the Town board and limited to 2 minutes per person. No action will be taken by the board at that time.

Jan Newsome: Glad to see that Gordon is getting things done from there checklist and moving forward.

Discussion and Possible Action Items:

1. Approval of Minutes from Special Board Meeting, November 27, 2023. Motion to approve minutes Chair Jen Knutson, 2nd Cody Eagle. Minutes for Resolution 2023-07 and Resolution 2023-08. Motion passed.
 2. Approval of vouchers. Motion to approve Craig Golembiewski, 2nd Cody Eagle, motion passed.
 3. Signature authorization for signing checks. Motion to approve Craig Golembiewski, 2nd Chair Jen Knutson, motion passed.
 4. Report on Employee Handbook. The only section left to updated and might omit it all together is the Employee Benefit details. So the templet we are using has a section on the detail benefits, but the benefits we have are separate through the Teamsters. So like WRS there is a paragraph in there that explains what it is but the details are not in the document the details will go to the employee from WRS. Same thing with any health insurance, life insurance anything provided by the Teamsters we will not outline that in the Employee Handbook it will be separate with the as an employee is enrolled the will get the packet directly from the Teamsters. Will leave that out or just because someday we might go with someone besides the Teamsters. Made all changes to regard to HR or manger changed all to Board member or supervisor. When all proof reading is done change the last bit eliminating the Employee Benefits, we will vote on it at the next meeting.
 5. Bid for Road signs and Holiday Banners. Road signs have been ordered. Banners and brackets. Motion to order the brackets Jen Knutson, 2nd Craig Golembiewski, motion carried.
 6. Approval of Election Worker pay. Motion to approve Craig Golembiewski, 2nd Jen Knutson, motion carried.
 7. Estimates on the Cemetery Columbarium decided on Hayward Concrete 10,032.00 full face brick. Motion made by Jen Knutson, 2nd Cody Eagle. Motion carried. Still owe \$12,858.60 and owe \$1,475.00 for storage.
 8. Discussion on shared costs with Wascott. Getting a list together for small items to get into the right accounts.
- F. **Chair Report:** Rekindling the Parks & Rec's Committee a lot of people in town want to beautify Gordon. Asked them to come to a Town Board meeting but they are not ready yet, but they should be by Spring.
- G. **Supervisor Report:** Cody Eagle - Removed some of the tires from the Transfer Station, put new tires on the skid steer. Have Tractor Central do annual maintenance \$1,700 quote.
Craig Golembiewski – Road Restrictions refer calls to Craig or Justin.
Good news Forestry severance, Douglas County Forestry pays out 10% in severance to townships according to how much county forest the townships has projected renew was 3.2 million but we have 4.2 million we will see we had a pretty good finish reason for that a lot of guys couldn't move into winter

sales and they moved into high dollar pine sales so it gave us a good shot in the arm. It's going to be 25% more than we figured on and will really help with our bottom line. Received a letter from Fred brought up the sale of the park n ride he would like to buy it. But it is park of our park n ride and has to be approved by the electors.

H. **Clerk Report:** Nothing to report.

Adjournment – 7:40 Motion to adjourn made by Jen Knutson, 2nd Craig Golembiewski all approved motion passed.

Respectfully Submitted:

Denise Wohlbier, Clerk – Town of Gordon