

G/W Joint Special Town Board Meeting Minutes

Wednesday, April 4, 2024 @ 6:30 p.m.

Location – Wascott Town Hall

- 1) Call to Order/Roll Call– The meeting was called to order by Wascott Chair Chuck Youngquist at 6:30 p.m. Roll call – Board members present from Wascott – Chair Youngquist, Supv Christensen. Board members present from Gordon – Chair Knutson, Supervisors Golembiewski and Eagle, Wascott Town Clerk/Treasurer Atkinson, Gordon Clerk Wohlbier and 7 guests.
- 2) Pledge of Allegiance was recited.
- 3) Approval of Agenda- **A Christensen/Golembiewski motion to approve the agenda; motion carried.**
- 4) Approval of Meeting Minutes – **A Christensen/Knutson motion to approve the January 24, 2024 minutes; motion carried.**
- 5) Public Comments – none.
- 6) Specific matters for discussion and possible action by Town Boards in open session:

EMS

- a) Review and approval of Service Director and Asst. Service Director Job Descriptions
Both of these job descriptions have been discussed and reviewed by the Advisory Committee of which Chair Youngquist and Supv Golembiewski are members. **A Golembiewski/Youngquist motion to approve the EMS Service Director and Asst. Service Director job descriptions as provided to all board members; motion carried.**
- b) Check Register and Budget vs. Actuals Report – EMS Treasurer Atkinson provided the March check register. Treas. Atkinson related the Budget vs Actuals Report ending March 2024 is as follows – revenues, \$139,818; expenses, \$112,973. Atkinson pointed out the compared to last year at this time, patient revenues are down about \$10,000. Treas. Atkinson related there is an outstanding IRS tax bill due from the 3rd and 4th quarters of 2022. Was surprised to receive this invoice since all liabilities and penalties due to the IRS from 2022 were to be resolved. Treas. Atkinson did not perform these duties to correct all the errors in bookkeeping for that period. Another person was hired to do so. Treas. Atkinson will contact the IRS and resolve this outstanding payment of \$2,735.73.
- c) Audit Report – A final copy of the EMS Audit Report for the period ending December 2022 was given to board members.
Because of the tremendous amount of work involved with resolving major issues with the EMS financial records for 2022, there will be additional charges for those services by the auditing firm. An audit amount of \$10,000 was approved by the Jt. Board. The invoice is

\$17,730. Treas. Atkinson will dialogue with Bauman Associates for an explanation for those additional charges.

Transfer Station

- a) Maintenance of Skid Steer – Supv Eagle provided the Board with an estimate for repairs to the skid steer. The quote was from Tractor Central of Cameron, WI in the amount of \$5,021.44. The skid steer required major repairs since nothing had been done for a long time. **A Youngquist/Eagle motion to approve the quote from Tractor Central for repairs to the skid steer in the amount of \$5,021.44, plus towing; motion carried.**
- b) T/S Update – Chair Knutson provided an updated brochure describing what items are not accepted; items accepted, including tires, and the fee for those items; plus fees for pick up loads of debris will vary by size of load. There was a minor change to the schedule.

Supv Christensen thanked Supv Eagle for securing a tire disposal contract. There was quite an accumulation of tires and it is good to see the tires disposed of. Supv Christensen commented the company is very good to work with. Other issues Supv Christensen related were 1) staffing needs will need to be addressed. Need to hire an additional person. Two employees are eligible for WRS and will need to enroll them; 2) Skid steer maintenance is due; 3) DC Forestry is dumping the garbage from the Moody Dam Campground in our transfer station. Perhaps they should get their own dumpster or a charge can be assessed for the use of our T/S. This will be discussed with the Forestry Dept.

- 7) Proposed closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stat. 19.85(1)(c). Roll call vote for closed session. Youngquist, yes; Christensen, yes; Eagle, yes; Golembiewski, yes; Knutson, yes.
Closed Session – The Board to Convene into Closed Session for Discussion of -
- a) Personnel Matters – Wages & WRS – For the past several months, work has been performed on gathering information for submission to the Wisconsin Retirement System (WRS) on eligibility requirements for EMS Service Directory Betty Ebert. It has been determined Betty Ebert is to be enrolled in the WRS program. Therefore, the total WRS liability due, is \$103,349.20. This amount has to be paid by April 30, 2024. Each town is liable for 25% and Ebert is responsible for 50%. The Board discussed with Ebert options how she would reimburse the towns for her portion. The Board agreed to hold another meeting to finalize an agreement for repayment.
- b) Motion to Adjourn to open session – A Christensen/Golembieski motion to return to open session.
- c) Reconvene in Open Session (Consider motions on closed session discussion, if any)
No motions.
- 8) Adjournment – **A Christensen/Youngquist motion to adjourn at 8:30 p.m.; motion carried.**

Respectfully submitted,

Jeannette Atkinson, Clerk/Treasurer
Town of Wascott