

Town of Gordon  
PO Box 68  
Gordon, WI 54838

Approved

**G/W Joint Board Meeting Minutes**

Wednesday, August 31, 2022 @ 06:00 p.m.

Location – Gordon Town Hall

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- 1) Call to Order/Roll Call– The meeting was called to order by Gordon Chair T Haakenson at 6:00 p.m. Roll call – Board members present from; Wascott Chair J Jenson, Wascott –Supervisor: C. Youngquist and Supervisor K. Sorenson. Clerk/Treasurer Jeanette Atkinson Board members present from Gordon – Chair T. Haakenson, Supervisor Golembiewski Jr., Supervisor J Hankins Town of Gordon Clerk Stephanie James and 1 guest.
  - 2) Pledge of Allegiance was recited.
  - 3) Approval of Agenda- **Chairman Jan Jenson made a motion to approve the agenda Supervisor C Golembiewski 2nd; motion carried unanimously.**
  - 4) Specific matters for discussion and possible action by Town Boards in open session:

**EMS**

a) Directors Report: Betty Ebert gave report

b). Repair to EMS Parking Lot: C Golembiewski discussion the EMS Parking lot. There are drainage issues that need to be dealt with at the EMS Building. More information needs to be addressed with the drainage issue. Craig will do more research and get back to the board.

c.) Advisory Committee Update:

1. By Laws Policy- Final Draft: Review of the document was made. There are 2 typos that need to be corrected. Once Corrected the Board will sign and give copies to each Town and EMS.

**C Golembiewski made a motion to approve the By Laws Policy with corrections. C Youngquist 2<sup>nd</sup> the motion. Motion carries unanimously.**

2. Assistant Director Job Description. Accept Job Description as written and approved by the advisory committee.

3. EMS Grants: Irene Bott has been writing and receiving grants for the service. Most of the grant funding will be equipment purchases, Trainings and Generators for the EMS Building. The board wanted to thank Irene and Betty for all their hard work in all the grant funding she has processed. The Board will be apprised of new funding that will be awarded.

**Transfer Station**

a). Financial Report: Clerk James Reported: **C. Golembiewski made a motion to accept the report for the Transfer Station 2<sup>nd</sup> by K Sorenson. Motion Carries.**

b). Transfer Station Hours or Another day of the Week: At this time the Transfer station recorded estimated 327 on Saturday 326 on Sunday in August. An estimated 175-250 a day in the fall and winter. With the growing population in both areas this might need to be addressed shortly. J Hankins requested that he has a few more weeks to do more research and come up with a plan that will work with his crew. Tabled till the October 26 meeting

c.) Deferring Blacktop for this year due to cost- In 2021 a cost estimate came in at 48,384.00. May 26-22 Cost estimates were at 60,770. Due to this cost increase we would like to postpone until next year when the Asphalt Plant is in Gordon to have a cost reduction at that time.

e.) Contractor dumping procedure- This past year we have had a couple of issues with large dumps of Logs and Tress and Concrete from contractors without the permission from the transfer station supervisor. This is a cost to both towns to deal with the massive amount of debris.

Motion was made by C Youngquist to have Jim Hankins; Transfer Station Supervisor be the contact person for all contract dumping at the facility. The Transfer Station Supervisor will give permission if they can dump and what charges will be issued if approved. T Haakenson 2<sup>nd</sup> the motion. Motion carries unanimously.

Also, the Board approves of a sign that stated: Approved by the Town of Wascott and Town of Gordon Board. We need a sign to keep people out of the dumpster before someone is hurt or injured.

**5.) Closed Session: Supervisor C Youngquist made a motion to move to closed session at 7:10 p.m. Supervisor J Hankins Second the Motion. Motion Carries. Roll Call:** Gordon Chair-Tim Haakenson, Supervisor J Hankins, Supervisor C Golembiewski-Clerk Stephanie James. Wascott Chair: Jan Jenson. Supervisor C Youngquist and Supervisor K Sorenson. Clerk/Treasurer J Atkinson All Present

**Closed Session-**Adjournment to closed Session for Discussion of:

**a. Personal Matter**

Closed session: to consider employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. WI Statute 19.85(1)(c)

**Supervisor C Golembiewski made amotion to move to Open session at 7:50 p.m. J Hankins second the motion. Motion Carries.**

**C Golembiewski made a motion to post the Assistant Director position with attached job description J. Jenson 2<sup>nd</sup> the Motion. Motion carries unanimously.**

Next Meeting: G/W Joint Meeting Will Be October 26 ,2022 6:00 p.m. in Wascott.

**5) Adjournment – Supervisor C Youngquist made a motion to adjourn the meeting T Haakenson 2<sup>nd</sup> Motion. Adjourned at 7:53 p.m.**

Respectfully submitted,  
Stephanie James  
Gordon Town Clerk