

**TOWN OF GORDON**  
**REGULAR TOWN BOARD MEETING**  
 Tuesday, November 14th, 2023 - 6:30 pm Gordon Town Hall  
**MINUTES - APPROVED**



Chair Jen Knutson called the meeting to order at 6:40pm.

- A. Call to order/ Roll Call** - Chair Jen Knutson, Supervisor Craig Golembiewski, Supervisor Cody Eagle, Treasurer Justin Flamang, Clerk Denise Wohlbier and 15 interested citizens were in attendance.
- B. Pledge of Allegiance** - Recited
- C. Consent Agenda** –
  - a) Adopt Agenda, Motion to adopt C Golembiewski, 2<sup>nd</sup> C Eagle
  - b) Approve Town Hall Regular Meeting Minutes for October 10, 2023, Motion to approve C Golembiewski, 2<sup>nd</sup> C Eagle.
  - c) Approve Highway Department Working Meeting Minutes for October 4, 2023

**Treasurer's Report for October 2023:** Justin Flamang, Treasurer –

<u><b>October 2023</b></u>	<u><b>Checking Account</b></u>	<u><b>Money Market</b></u>	<u><b>Savings Account</b></u>	<u><b>GGND Account</b></u>
Beginning Balance-Amended	\$65,788.50	\$200,665.76	\$4,305.71	\$16,618.76
Checks Written	(\$72,411.55)			
Deposits	\$105,940.38	\$0.00		
Voided Checks				
Transfer MM	\$0.00	(\$0.00)		
Interest	\$0.53	\$84.19	\$0.90	\$0.08
Outstanding checks	(\$35,289.10)			
Ending Balance	\$34,028.76	\$200,665.76	\$4,306.61	\$16,618.84

**D. Department & Representative Reports:**

EMS: *Betty Ebert, EMS Director* : No report

Cemetery: No report

Public Service Officer: *Jamie Kuffel* : No report

Fire Dept: *Mike Chmielecki-Fire Chief* October: 9 Fire calls

Highway Dept: Turned in Road Improvements for 2024, All equipment is ready for winter.

County Board Supervisor: *Mary Lou Bergman reporting for Douglas County:* Zoning event for November 8<sup>th</sup> there was nothing on the public hearing agenda. The 1 year in review on TDI-3625 yellow C after review no issues found. All county parks are closed for the season. Bathrooms at Gordon will remain open but will be unmaintained also the advanced resignation was very successful. Mary Lou will be retiring and will not be running for reelection in the spring anyone interested in the position of clerk papers will be cultivated beginning on December 1<sup>st</sup> and need to be back in the hands of the clerk by the first full business day in January.

Historical Society: not in attendance

GGND: not in attendance

E. **Public Comments:** Please be advised Per Sec 19.84(2), comment and announcements will be received from the public. Comments are to be directed to the Town board and limited to 2 minutes per person. No action will be taken by the board at that time.

**Discussion and Possible Action Items:**

- a) **Ashley Strabel, Douglas County Land Conservationist** - requests a letter of support from the Town of Gordon to compose a comprehensive vegetation management plan for the St. Croix Flowage
- b) **Improvements to West Mail Road at the St. Croix Bridge** – Bridge will be longer and wider the clearance under the bridge will be higher also will have better wildlife access. The bridge will be 100% federally funded. We do need to get easement, Construction to start in 2025.
- c) **Northwoods Range Inc. petition to Rezone** – All paperwork was in from Douglas County. Will now become one parcel. Motion was made to approve by Craig Golembiewski, supervisor and second by Jen Knutson , Board Chair.
- d) **Douglas County Forestry Department request to use access, on sanitary station driveway for access to recreational parking development** – Long Island Engineering is working with them to make recreational parking area. To start in 2024, secured for grant funding should be finished by summer, and allow the use of a 10’ section of the mowed area south of the sanitary building for the driveway and boulders will need to be placed in an L shape around the building for protection and security lighting should be explored by the Forestry Department as part of this project. Motion was made by Cody Eagle, supervisor and 2<sup>nd</sup> by Jen Knutson, Board chair, Craig Golembiewski abstained.
- e) **Columbarium** – C Eagle has undertaken the oversight of this project, update we have storage fees of \$1,474.00, loan is at \$12,858.00 also we still need to install a 4 inch concrete wall getting estimates on this part of the project.
- f) **Elector meeting date** – The Board elected on November 9, 2023 to have the electors meeting November 27, 2023
- g) **Misc clerk business – None at this time**

F. **Chair Report:** Update on the employment applicants for the town hall maintenance position, reviewing job requirements. Also posting for applicants for the Deputy Clerk position.

G. **Supervisor Report:** Supervisor Golembiewski Report : The selling of the green Army truck. Also went to Road Aid meeting and secured a \$36,000 grant for road maintenance for a 5 year period this is a matching grant so the town will have to put up \$36,000 as well. Grant has been submitted.

H. **Clerk Report:**

**Adjournment** – C Golembiewski motioned to adjourn, J Knutson 2<sup>nd</sup>. Motion carried. Meeting adjourned at 7:40pm

Respectfully Submitted:

Denise Wohlbier, Clerk – Town of Gordon