

Gordon Good Neighbor Day Committee Bylaws

PO Box 33

Gordon, WI 54838

Article 1: Name

Gordon Good Neighbor Days Committee

Article 2: Purpose:

The purpose of the Gordon Good Neighbor Days Committee is to create & manage events, and raise funds for, the Gordon Good Neighbor Days celebration held the first weekend of July annually.

Article 3: Membership

The Committee shall consist of 5 elected Officers, and interested volunteers (members). Members are defined as volunteers. Both Officers & Members must attend 75% of meetings held in a calendar year. The Officers are to be approved by the town board. Members will be 18 years of age or older, and involved in the Gordon Community. Resignation of members will be presented in writing. Members may attend meetings electronically if necessary. The Committee may appoint honorary members to create or manage a specific task.

Article 4: Voting

All 5 Officers are eligible to vote. Discussion & debates are to be held openly at meetings. Decisions and actions brought to the committee shall be voted on by majority of the entire membership, commonly decided by voice vote. Majority vote is defined as more than half of the total membership.

Article 5: Meetings

The Gordon Good Neighbor Days committee will meet as necessary. Meetings are typically scheduled per member availability, and will be posted with advanced notice as legally required prior to each meeting. At the end of a committee meeting, the next meeting will be scheduled. A quorum must be present to have a meeting, or vote.

Article 6: Elected Officers

In the interest in maintaining continuity, and the longevity of the GGND Committee, officers will be elected to 2 year terms, as follows:

Chairperson

Vice-Chairperson

Secretary / Treasurer

Member at Large

2nd Member at Large

The committee is to hold elections to elect officers in January each year, however elections for positions will be staggered. Starting in Year 1 after adoption of these by-laws, The Chairperson and 2 Member at Large positions will be up for election. In Year 2, the Vice-Chairperson, and Secretary/Treasurer, will be up for election, and these elections will continue to alternate in perpetuity in the future. The Gordon town board will review and approve officers. The elected officers will take over the position at the first meeting following the election & town board approval. In the event that an officer resigns prior to the end of their term, the committee will appoint a new person for that position to be approved by the town board. Interim persons may occupy the position until a new person is elected / appointed.

Article 7: Receipts & Expenditures

A checking account, solely for the purposes of receiving and spending Good Neighbor Day funds, shall be created by the Town of Gordon, and owned by the Town of Gordon. The account must not be co-mingled with other Town of Gordon funds. Funds received by the Gordon Good Neighbors Day committee treasurer shall be recorded by the treasurer, and given to the town of Gordon to be recorded, and deposited by the Town of Gordon. The committee shall receive monthly bank statements. Town Clerk & GGND Treasurer shall compare balances. Expenditures, accompanied by detailed invoices, shall be submitted to the GGND committee treasurer, approved, recorded, and forwarded to the Town of Gordon for payment out of the GGND account.

Article 8: Bylaws

The bylaws may be amended at any regular town board meeting by a majority vote of current town board members. These bylaws replace any previous bylaws once approved by the town board.

Approved By Town Board 6-13-23